

Partners for Peace  
POLICE DEPARTMENT BASED ADVOCATE

The staff operates by consensus in a collaborative manner. Each employee is assigned to a team which is led by a member of the Leadership Team. All staff strive to incorporate into their programs the input and experiences of people affected by domestic violence and abuse.

**Purpose of position:** The Police Department Based Advocate (PBA) will work within the criminal justice system to facilitate collaboration and systems advocacy. As a skilled domestic violence advocate, the PBA will partner with law enforcement to enhance victim safety and perpetrator accountability in cases of intimate partner abuse, sexual assault, and other applicable person-to-person crimes. The PBA will liaise between the survivor and Police Department to provide seamless safety planning and communication throughout and after investigations as appropriate. The PBA will work in close partnership with the Bangor Police Department and Rape Response Services. The advocate will maintain close connections with Partners for Peace while operating primarily from within the Police Department.

**Status:** Non-Exempt

**Team:** Systems Advocacy Team

**Location:** Bangor, including local travel within the Greater Bangor Area

**Specialized responsibilities of this position:**

1. Coordinate collaborative work and systems advocacy within the Bangor Police Department and their service area.
2. Refer to appropriate community agencies and/or provide crisis intervention, advocacy and emotional support to victims of crimes against persons.
3. Act as a liaison in victim interaction with the Bangor Police Department during investigations and afterwards as appropriate.
4. Provide consultation, support and education about domestic abuse and sexual assault to the Bangor Police Department
5. Provide consultation, support and education about the Bangor Police Department to Partners for Peace and Rape Response Services staff.
6. Participate in activities related to grant requirements, including maintaining appropriate records and providing statistical information and reports to the STOP Grant Program Coordinator
7. Perform other duties as assigned.

**Minimum qualifications for this position:**

1. Basic requirements as listed in Responsibilities of All Staff.
2. Understanding of the impact of community systems and institutions on people affected by domestic violence
3. Three to five years relevant education and/or experience.
4. Ability to work effectively with diverse populations.
5. Good understanding of law enforcement and the criminal justice system's practices and roles in domestic violence cases
6. Familiarity and comfort partnering with sexual assault advocacy services.

**Preferred qualification for this position:**

- Experience as a domestic violence advocate, working both in rural and urban communities

**Common responsibilities of all positions:**

1. Deliver direct services to people affected by domestic abuse.
2. Deliver community education programs.
3. Participate in interagency networking and other activities as indicated by agency needs and individual job responsibilities, including but not limited to the Maine Coalition to End Domestic Violence.
4. Participate in organizational activities including staff meetings, committee meetings, in-service training, peer evaluations, and program planning.
5. Participate in recruitment, screening, training, and support of volunteers.
6. Report and/or compile statistics and units of service accurately and timely.
7. Participate in fiscal management of the organization and/or program.

**Requirements common to all positions:**

1. Successful completion of the organization's core direct service (hotline) training
2. Understanding of domestic violence and abuse
3. Understanding of and ability to maintain confidentiality
4. Willingness and ability to employ the self-help model of service delivery
5. Reliable transportation and required insurance
6. Willingness and ability to work flexible hours, including some nights and weekends
7. Capability to provide 24 hour confidential hotline coverage as scheduled
8. An understanding of requirements of funding for one's position and the organization in order to participate in meeting those requirements
9. Ability to work effectively as a member of a team and participate in consensus decision making
10. Effective written and oral communication skills
11. Basic computer skills
12. Comfort with diverse populations

