

Partners for Peace  
Groups Advocate

The staff operates by consensus in a collaborative manner. Each employee is assigned to a team which is led by a member of the Leadership Team. All staff strive to incorporate into their programs the input and experiences of people affected by domestic violence and abuse.

**Purpose of position:** The Groups Advocate participates in the delivery of consistent, high-quality advocacy services throughout Partners for Peace's catchment area. This position is responsible for coordinating support and education groups for people affected by abuse and violence. This position is also responsible for coordinating educational opportunities for community partners as they relate to Partners for Peace advocacy services.

**Status:** Non-Exempt

**Team:** Community Response & Prevention Team

**Location:** Primarily Bangor, occasionally Dover-Foxcroft

**Specialized responsibilities of this position:**

1. Coordinate the development, implementation, delivery, and evaluation of the groups program – including support, education, and children's groups.
2. Provide ongoing survivor-centered support and educational groups that run both independently and in collaboration with other community service providers.
3. Consult and collaborate with area service providers to enhance overall services to victims of domestic abuse.
4. Engage in community education and training related to advocacy services to ensure consistent and appropriate response to domestic abuse.
5. In conjunction with the Systems Advocate, coordinate volunteers, interns and work-study students who provide group services including children's groups.
6. Perform other duties as assigned.

**Minimum qualifications for this position:**

1. Basic requirements as listed in Responsibilities of All Staff.
2. Understanding of the impact of community systems and institutions on people affected by domestic violence
3. One to two years relevant education and experience.
4. Ability to work effectively with diverse populations.

**Preferred qualifications for this position:**

1. Experience with group facilitation.
2. Experience working with volunteers.
3. Working knowledge of resources available to victims of domestic violence in Penobscot and Piscataquis Counties.

**Common responsibilities of all positions:**

1. Deliver direct services to people affected by domestic abuse.
2. Deliver community education programs.
3. Participate in interagency networking and other activities as indicated by agency needs and individual job responsibilities, including but not limited to the Maine Coalition to End Domestic Violence.
4. Participate in organizational activities including staff meetings, committee meetings, in-service training, peer evaluations, and program planning.
5. Participate in recruitment, screening, training, and support of volunteers.
6. Report and/or compile statistics and units of service accurately and timely.
7. Participate in fiscal management of the organization and/or program.

**Requirements common to all positions:**

1. Successful completion of the organization's core direct service (hotline) training
2. Understanding of domestic violence and abuse
3. Understanding of and ability to maintain confidentiality
4. Willingness and ability to employ the self-help model of service delivery
5. Reliable transportation and required insurance
6. Willingness and ability to work flexible hours, including some nights and weekends
7. Capability to provide 24 hour confidential hotline coverage as scheduled
8. An understanding of requirements of funding for one's position and the organization in order to participate in meeting those requirements
9. Ability to work effectively as a member of a team and participate in consensus decision making
10. Effective written and oral communication skills
11. Basic computer skills

12. Comfort with diverse populations

Partners for Peace is an Equal Opportunity Employer  
June 2017